



Share the Spirit 2023 Grant Parameters

Organizations eligible for grant funding are 501(C)(3) nonprofits, schools, and other public entities located in or serving the communities in Alameda and Contra Costa Counties.

To be considered, requests must:

- Include story topic for publication in Bay Area News Group media

Share the Spirit **WILL** consider grant requests for:

- Existing programs and operations, expansion of programs, and projects that are time-limited in nature.
- New programs/organizations that demonstrate clear and relevant goals.
- Programs and educational activities that seek to build capacity.

The Share the Spirit program generally **WILL NOT** consider grant requests for:

- Programs/projects outside the priority areas or taking place outside the Alameda and Contra Costa County area.
- Individuals, businesses, or private foundations.
- Endowment, capital campaigns, or support for fundraising events.

The Share the Spirit program is interested in funding initiatives/organizations that:

- Provide excellent story topics to highlight good work of individuals and/or organizations, with special consideration given to submissions with specific program participants willing to be interviewed by Bay Area News Group/East Bay Times.
- Expose readers/influencers to community needs and specific populations.
- Represent diverse populations and geographic areas within Alameda or Contra Costa Counties.
- Create meaningful impact for residents of Alameda and Contra Costa Counties, and reflect well on the nonprofit sector.
- Address priority areas including systemic racism, climate change, unsheltered residents, food insecurity, community activism

SELECTION PROCESS

Applications Accepted	Review Dates	Notification	Report Date
July 31 -August 14, 2023 OR when application cap (80) reached	September 2023	Notification: October 2023 NOTE: Grant funds distributed in MARCH 2024	June 3, 2024, by 12:00 p.m. (noon)

GRANT REQUIREMENTS

By accepting grant funds from Share the Spirit, grantee agrees to:

1. Generate story ideas regarding individual participants and organizational activities for coverage by Bay Area News Group media outlets.
2. Collaborate with Bay Area News Group personnel in producing these stories. ALL grantees must have an organization contact available throughout the month of October to coordinate with journalists and respond in a timely manner.
3. Sign and return grant agreement form by posted date.
4. Provide a final status report by the posted date, June 3, 2024.
5. Verify grant use *as specified in application* for clients in Alameda or Contra Costa Counties.
6. Post to social media re: Share the Spirit (some content will be provided if needed) - approximately 1 post per week, mid October through December.
7. Acknowledge Bay Area News Group and/or East Bay Times as a project funding source in all relevant press releases, announcements, articles, etc. In addition, grantees should use the Share the Spirit logo and hashtags as appropriate.
8. Other terms and conditions specified in the agreement letter.

**SAMPLE Grant Agreement Letter
(TO BE COMPLETED IF FUNDED)**

Share the Spirit 2023

I have reviewed and agree to the Share the Spirit 2023 grant requirements.

By accepting grant funds from Share the Spirit, grantee agrees to:

1. Generate story ideas regarding individual participants and organizational activities for coverage by the Bay Area News Group media outlets.
2. Collaborate with Bay Area News Group personnel in producing these stories. ALL grantees must have an organization contact available throughout the month of October to coordinate with journalists and respond in a timely manner.
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5. Verify grant use *as specified in the application* for clients in Alameda or Contra Costa Counties.
6. Post to social media re: Share the Spirit (some content will be provided if needed) approximately 1 post per week, mid October through December.
7. Acknowledge Bay Area News Group and/or East Bay Times as a project funding source in all relevant press releases, announcements, articles, etc. In addition, Share the Spirit logo and hashtags used as appropriate.
8. By agreeing to this compliance statement you are affirming that the grantee will not discriminate against a person or group on the basis of race, religion, color, national origin, age, sex, gender identity, disability, status as a disabled veteran, political preference, sexual orientation, pregnancy, membership or non-membership in any lawful organization, or other basis prohibited by local laws or regulations.
9. The grantee will use funds to support only those programs that : (a) are open to all individuals in the community regardless of religious belief; (b) serve a secular purpose, such as a food pantry or a homeless shelter; and (c) do not require individuals to join in religious worship to receive the services that the nonprofit offers.
10. Your organization commits to using the services, products, cash or other benefits that are subject of the grant solely for the benefit of your organization, in a manner that reflects the highest standards of integrity and ethical conduct and in accordance with all laws, rules and regulations applicable to your organization, including without limitation all applicable anti-corruption and anti-bribery laws. You agree that no individual associated with or employed by your organization will improperly benefit, whether directly or indirectly, from the grant. You agree that this grant is not intended to influence, and will not influence, the procurement decisions of your organization or any organization with which your officers, board members or trustees or their family members are employed or otherwise affiliated. Your organization will not directly or indirectly make or give, offer or promise to make or give, or authorize the making or giving of any payment, gift, or other thing of value or advantage to any person or entity for (a) the purpose of wrongfully influencing any act or decision, inducing any act or omission to act in violation of a lawful duty, inducing a misuse of influence or securing any improper advantage, or (b) any purpose that is otherwise unlawful under any applicable anti-corruption or anti-bribery laws, where in either case (a) or (b) there is any direct or indirect connection or relation to the grant.
11. Patriot Act: The grantee will not use any portion of the grant funds to support or promote violence, terrorist activity or related training of any kind, either directly or indirectly (including through support of other organizations or persons engaged in such activity). In addition, the organization affirms the nonprofit is not a charitable organization designated by the U.S. Treasury Department's Office of Foreign Assets Control as Specially Designated Nationals or Blocked Persons.

I understand that meeting the grant requirements is essential for eligibility to apply for funding in 2024.

Signature

Date

Agency Name:

Grant Amount Requested:

Executive Director Name:

Address:

Telephone:

Email:

This form (original or scanned copy accepted) to be returned by October 30, 2023, via email (**preferred**), or mail to:

Share the Spirit Attention: Dee Dee Robillard

Email: sharethespirit@bayareanewsgroup.com

Post: POB 2127, Dublin, CA 94568