



## Donate by Mail Form

Thank you for your support of Share the Spirit! All donations are fully tax deductible and are held in strict confidence. Share the Spirit will not provide donor information to anyone. Names are published on Share the Spirit website and in the East Bay Times only when we are given permission to include them on our lists.

To make your donation, please complete this form and mail to:

### Share the Spirit

PO Box 3491, Walnut Creek, CA 94598

My contribution of \$ \_\_\_\_\_ is enclosed.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Address 2: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

I wish to designate my contribution:  in honor of: **OR**  in memory of:

Name: \_\_\_\_\_

Is your contribution in response to a particular story? Please let us know.

Story: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

May we publish your name on the donor thank you list in Bay Area News Group publications and on the Share the Spirit website?

Yes       No

If you are a Bay Area News Group employee please let us know:

Yes I am an employee of the Bay Area News Group



I choose to make my contribution via:

**Check** (Please make checks payable to "Share the Spirit")

**Visa**  **MasterCard**  **Discover**

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_

OPTIONAL:

Please send an Honorary or Memorial Gift Card to: (Please note that it may take a week or more to send your card.)

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

This gift is from: \_\_\_\_\_

I found out about Share the Spirit from:  Share the Spirit Letter  East Bay Times  Facebook  Friend or family member  Other: \_\_\_\_\_

\*\*Please note that credit card donations take approximately five business days to clear.

**Thank you for helping many in the East Bay have a brighter holiday season!**

Contributions of any size are welcome and each gift helps people in our community. The Share the Spirit program is a 501(c)(3) nonprofit organization. Your contribution is tax-deductible to the extent allowed by law. No goods or services were provided in exchange for your generous financial donation. Federal Tax ID number 77-0229665.

The East Bay Times covers the majority of administrative expenses and donates the staff costs to create materials and report and photograph stories.

All donor information is held in strict confidence. Share the Spirit will not sell or share your information. Names of donors - who have given permission - are publicly thanked on our website and in the East Bay Times.